



Service Unit

Money-Earning Activities

Please complete the following information and submit to the Chief Development Officer, Girl Scouts of the Missouri Heartland, 210 S. Ingram Mill Road, Springfield, MO 65802 30 days prior to your money-earning activity.

Girl Scouts of the Missouri Heartland, Inc., is the holder of the non-profit 501(c)(3) status. As such, all money raised, earned, and other assets received in the name of and for the benefit of Girl Scouting must be authorized by the Girl Scouts of the Missouri Heartland and used for the purposes of Girl Scouting.

The money-earning activities should have program value for girls and be consistent with the council's Program Standards. Groups are encouraged to include a service component in the project.

The *GSUSA Leader's Digest Blue Book of Basic Documents* states that girl members may not engage in any direct solicitation of money. Troops, groups, service units, or service teams may not solicit United Ways or write grants.

Money-earning projects may not take place during United Way Blackouts (September and October in most areas) or during council-sponsored product sales programs, including delivery periods.

Service Units must:

- Ensure the Girl Scout image as well as the integrity and financial well-being of Girl Scouts of the Missouri Heartland is preserved. Girl Scouts cannot sell products for others or endorse businesses;
- Obtain permission from the parent of each girl to participate in money earning activity;
- Reflect all money earned on end of year financial report;
- Comply with state and local laws regulating sales by minors, food handling, etc.;
- Follow appropriate age levels for Girl Scout participation in money earning activities;
- Have 75% of troops participate in the Girl Scout Cookie Program. The percentage will be based on the previous year's September 30 figures;
- Submit a money-earning activity follow-up report to the council within 30 days of the activity.





Girl Scouts of the Missouri Heartland, Inc.
Money-Earning Activity Application
for Service Units

Date of Request: _____ Date of Money-Earning Activity: _____

Service Unit #: _____ Service Team Manager Name: _____

Daytime Phone: _____ Email: _____

Community/Membership Development Specialist Name: _____

Type of activity _____

Location of activity (name, street, city, state): _____

_____ Times: _____

Number of Money-Earning Activities (including council-sponsored) held this year: _____

Describe activity in detail: _____

Describe what funds are to be used for: _____

Amount of funds needed: \$ _____ Expected earnings: \$ _____

of girls in service unit: _____ # involved in project: _____ # of adult participants: _____

How will girl planning be incorporated into this activity? _____

Current Financial Information

Service unit checking account balance \$ _____

Service unit cash on hand \$ _____

Service unit account balance \$ _____

Estimated service unit income for remainder of year \$ _____

Estimated service unit income on this activity \$ _____

Total service unit cash on hand plus estimates \$ _____

We will adhere to council standards on group money-earning activities.

Signature of Service Team Manager: _____ Date _____

Signature of Service Unit Treasurer: _____ Date _____

Council Use Only

- Your service unit's Money-Earning Application has been carefully reviewed and permission is granted.
- Your service unit's Money-Earning Application has been carefully reviewed and permission is NOT granted for the following reason(s): _____

Chief Development Officer _____ Date _____

Girl Scouts of the Missouri Heartland, Inc.

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